

ORGANIZATIONAL MEETING

JANUARY 4, 2011

The Organizational Meeting of the Town Board of Guilderland was held at the Town Hall, Route 20 McCormick's Corners, Guilderland, NY, on the above date at 7:30 pm. The meeting was opened with the Pledge of Allegiance to the flag. Roll call by Rosemary Centi, Town Clerk, showed the following to be present:

- Councilman Redlich
- Councilwoman Slavick
- Councilman Pastore
- Councilman Grimm
- Supervisor Runion

ALSO PRESENT: Richard Sherwood, Town Attorney

 Supervisor Runion wished everyone a Happy New Year and welcomed everyone to the evening's meeting.
 He stated that the Organizational Meeting was held in order to appoint officials for the 2011 Town year as well as to set forth the general guidelines for business to be conducted during the year.

MOTION #1 Councilman Pastore moved to APPROVE THE FOLLOWING APPOINTMENTS (ONE YEAR TERM, UNLESS OTHERWISE NOTED):

- a. Stephen Feeney – Chairperson of the Planning Board
- b. Terry Coburn – Planning Board Member (Term expires Dec. 31, 2017)
- c. Peter Barber – Chairperson of Zoning Board of Appeals
- d. James Sumner – Zoning Board of Appeals Member (Term expires Dec. 31, 2015)
- e. Sharon Cupoli – Zoning Board of Appeals Member (Term expires Dec. 31, 2015)
- f. Charles Cahill – Alternate Member Zoning Board of Appeals
- g. John Wemple – Chairperson & Member Environmental Conservation Advisory Council
- h. Herb Hennings – Environmental Conservation Advisory Council Member
- i. Stuart Reese - Environmental Conservation Advisory Council Member
- j. Stephen Albert - Environmental Conservation Advisory Council Member
- k. Gordon McClelland - Environmental Conservation Advisory Council Member
- l. Steven D. Wickham - Environmental Conservation Advisory Council Member
- m. David Heller – Environmental Conservation Advisory Council Member
- n. William Young – Chairperson & Member Industrial Development Agency
- o. James Shahda – Industrial Development Agency Member
- p. Michael Bopp - Industrial Development Agency Member
- q. Christopher Bombardier - Industrial Development Agency Member
- r. Anthony Carrow - Industrial Development Agency Member
- s. Hodgson, Russ LLP, Joseph Scott of Counsel, Attorney to Industrial Development Agency
- t. Dr. Don Doynow – Medical Director, Paramedics
- u. Alice Begley – Town Historian
- v. Jean Cataldo – Registrar of Vital Statistics

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- w. Karen VanWagenen – Deputy Registrar of Vital Statistics
 - x. Rosemary Centi – Passport Agent
 - y. Linda Clark – Deputy Town Attorney, Planning Board
 - z. Janet Thayer – Deputy Town Attorney, Zoning Board of Appeals
- Councilwoman Slavick seconded the motion and it was carried by the following roll call vote

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #2 Councilman Redlich moved to **Authorize Town Supervisor to make provisional appointments and to notify Town Board members immediately thereafter.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #3 Councilwoman Slavick moved to **Designate First National Bank of Scotia, First Niagara Bank, Citizens Bank, J.P. Morgan Chase Bank, Pioneer Commercial Bank, NBT Bank and M&T Bank as official depositories of the Town of Guilderland.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #4 Councilwoman Slavick moved to **Authorize Supervisor and Comptroller to invest Certificates of Deposit in any of the designated official depositories with a third party holding the securities.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #5 Councilwoman Slavick moved to **Authorize Supervisor and Comptroller to sign checks on behalf of the town.** Councilman Pastore seconded the motion and it was carried

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by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #6 Councilwoman Slavick moved to **Designate Boswell Engineering, Delaware Engineering, Barton and Loguidice, Clough Harbour, Ingalls & Associates, LLP and Spectra Engineering to serve as Town Designated Engineers for 2011.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #7 Councilman Pastore moved to **Set meeting dates for the Town Board, Planning Board, Zoning Board of Appeals, and Guilderland Conservation Advisory Council as per Schedule A.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #8 Councilwoman Slavick moved to **Establish mileage rate to coincide with Federal IRS approved rate per mile for reimbursement to town employees when authorized to use their private vehicles on town business.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #9 Councilman Pastore moved to **Authorize the Highway Superintendent and the Superintendent of Water and Wastewater Management to spend up to \$2000 per year for the purchase of tools without prior approval of the town board.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye

Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #10 Councilman Pastore moved to **Designate the respective Fire Chiefs as Fire Wardens, Appoint a Fire Investigation Team and designate Fire Inspectors for 2011 per Schedule B.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #11 Councilwoman Slavick moved to **Designate the Town Supervisor as Affirmative Action Officer.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #12 Councilwoman Slavick moved to **Designate the Town Supervisor as Emergency Response Officer.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #13 Councilman Pastore moved to **Designate Town Board Members/ Officials as Liaisons to various Town Departments for 2011 per Schedule C.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #14 Councilwoman Slavick moved to **Designate Altamont Enterprise as Official Newspaper of the Town of Guilderland.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye

Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #15 Councilwoman Slavick moved to **Approve holiday schedule for Transfer Station for the year 2011 per Schedule D.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #16 Councilman Pastore moved to **Approve a 0% cost of living increase for all non-union employees and elected and appointed officials subject to eligible non-union employees receiving their longevity increase pursuant to the Town employment manual. (Union employees' benefits and compensation is subject to their respective collective bargaining agreement.)** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Abstained
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

MOTION #17 Councilwoman Slavick moved to **Approve holiday schedule for non-union Town employees (other than Transfer Station) for 2011 per Schedule E. (Union Town employees' holidays are per contract).** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Aye
Supervisor Runion	Aye

Item # 18 on the agenda concerned budget transfers as requested by the comptroller's office. Supervisor Runion explained that the salary increase for the Assessor (for additional hours worked) had been removed due to the fact that he had taken a part-time job as Assessor. (Town of Rotterdam) and would not be working the additional hours.

MOTION #18 Councilman Redlich moved to **Approve 2011 budget transfer as requested by Comptroller's Office.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Redlich	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Grimm	Opposed

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Supervisor Runion Aye

MOTION #19 Councilwoman Slavick moved to **ADJOURN THE JANUARY 4TH, 2011, ORGANIZATIONAL MEETING FOR THE TOWN OF GUILDERLAND AT 8:18 PM.** Councilman Redlich seconded the motion and it was carried by the following roll call vote:

Councilman Redlich Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Grimm Aye
Supervisor Runion Aye

Respectfully submitted,

Rosemary Centi, Town Clerk